

LAVERSTOCK & FORD PARISH COUNCIL

Report for Agenda Item 25.129 (2) Write Off of Assets

Subject: Council approval to write-off Assets

Date: 15th September 2025

Author: Andrew Prince, RFO

1. Report Summary.

- 1.1 This report lists assets that need the Council's approval to be written off. They include five seats, a noticeboard and a laptop.

2. Background.

- 2.1 The Asset Register lists all fixed assets owned by the Council and assigns a value being the cost at the time of installation, completion or transfer.
- 2.2 The total value of assets is reported annually to the External Auditor.
- 2.3 All disposals, sale, transfer or write-off of fixed assets must be approved by full council.

3. Report

- 3.1 The following assets are recommended for write-off by the Council.
 - i. Asset No.3. Two seats. Riverside Rd (op. The Avenue) and The Green, Laverstock. Beyond economic repair. £1,014.
 - ii. Asset No. 4. Noticeboard. Laverstock/One-Stop. Broken locks, damaged cover. Discontinued item & not repairable. £400.
 - iii. Asset No. 11. Two timber seats on the Green at Whitebridge (Boardwalk). Beyond economic repair. £569.
 - iv. Asset No. 25. Seat. Duck Lane Ball Park. Beyond economic repair. £498.
 - v. Asset No. 141. Dell Vostro Notebook 3500 15in. Broken screen. Not repairable. £649.

4. Recommendation.

- 4.1 That the Council approves the write-off of Assets Nos. 3 (part), 4, 11, 25 and 141 with a total value of £3,130.