



Laverstock & Ford Parish Council *Incorporating Milford, Bishopdown Farm, Old Sarum & Longhedge*

21st November 2025

To Members of the Personnel Committee

YOU ARE HEREBY SUMMONED TO ATTEND a meeting of **PERSONNEL COMMITTEE** to be held on **FRIDAY 28th NOVEMBER 2025** at **10.30am** in the **COUNCIL OFFICES, RIVER BOURNE COMMUNITY FARM, LAVERSTOCK, SP1 2SR** for the purpose of transacting the business set out in the agenda below.

All members of the public are welcome to attend.

A handwritten signature in cursive script that reads 'Jon Sloan'.

Jon Sloan
Parish Clerk

Please contact the Parish Office mobile – 07771 802839 / parish-clerk@laverstockford-pc.gov.uk – if you need further information on this agenda.

Members of Personnel Committee

Councillor N Baker – Laverstock & Milford Ward
Councillor L Jones – Laverstock & Milford Ward
Councillor I McDonald – Laverstock & Milford Ward
Councillor L Waller – Bishopdown Farm



**Meeting of the Personnel Committee
of Laverstock and Ford Parish Council to be held
on Friday 28th November 2025 at 10.30am, in the Parish
Office at River Bourne Community Farm, SP1 2SR**

AGENDA

PERS25.031 Apologies for absence

To receive, and consider for acceptance, apologies for absence. (*LGA1972 s85*)

PERS25.032 Declarations of interest

To declare any interests relating to the business of the meeting and receive any dispensation requests from the Clerk. (*Localism Act 2011 s29-34*)

PERS25.033 Public participation time

An opportunity for members of the public to raise issues of concern or interest, ask a question or make a statement or present a petition or be part of a deputation. Public participation time will be conducted in accordance with the Council's 'Policy for Public Participation Time' which is limited to 15 minutes, with no individual speaker exceeding a maximum of three minutes each. (*LGA1972 s100*)

PERS25.034 Approval of minutes of previous meeting held on 12th September 2025

To confirm, as a correct record, the minutes of the previous meeting of the Committee. (*LGA1972 sch12*)

PERS25.035 Review of Policies

To review the following as contained in **Report PERS25.035**:

- (a) Anti-Bullying and Harassment
- (b) Lone Working Policy
- (c) Staff Handbook

PERS25.036 Clerk's Report

PERS25.037 Exempt Business – Exclusion of the Press and Public

To resolve that in view of the staff in confidence nature of the business about to be transacted, that the public and press be temporarily excluded from the meeting under the Public Bodies (Admissions to Meetings) Act 1960 and the Local Government Act 1972 s100.

- **Review of staffing budget 2026/27**

Date of next meeting:

To note the date of the next meeting, which is scheduled for Friday 24th April 2026 at 10.30am, and held at Parish Office, River Bourne Community Farm, Laverstock, SP1 2SR.