

1. REPORT SUMMARY

A report to councillors regarding staff changes.

2. BACKGROUND

The Parish Clerk has resigned as of end March 2025 and interim arrangements need to be agreed.

3. SUMMARY

The Personnel Committee met on 31st March 2025.

The resignation of the Clerk was discussed and plans made for recruitment of a new Clerk. The evaluation report from Local Council Consultancy in June 2023 was reviewed in line with the new budget for 2025/26, and it was decided to increase the salary scale to substantive LC3 (SCP 37-41), from below substantive LC3 (SCP 33-36). The advert was placed on Monday 7th April, with a closing date of 4th May and interviews are scheduled for week comm 19th May.

The Personnel Committee discussed interim arrangements and agreed to recommend that the Deputy Clerk be appointed Interim Clerk.

4. RECOMMENDATION

That the council resolves to appoint Trudi Deane as Interim Clerk on SCP36, pending recruitment of a new Clerk.