



Laverstock & Ford Parish Council Incorporating Milford, Bishopdown Farm, Old Sarum & Longhedge

10 March 2025

To All Members of the Council

YOU ARE HEREBY SUMMONED TO ATTEND a meeting of **LAVERSTOCK & FORD PARISH COUNCIL** to be held on **MONDAY 17 MARCH 2025** at **7.00pm** in the **OLD SARUM & LONGHEDGE COMMUNITY CENTRE, PHEASANT DRIVE, OLD SARUM, SP4 6GH** for the purpose of transacting the business set out in the agenda below.

All members of the public are welcome to attend.

Gale Pettifer
Parish Clerk

Please contact the Parish Office - 07771 802839 / parish-clerk@laverstock-pc.gov.uk - if you need further information on this agenda.

Members of Laverstock & Ford Parish Council

Councillor N Baker (Chair) - Laverstock & Milford Ward
Councillor L Barker – Ford, Old Sarum & Longhedge Ward
Councillor J Harris – Bishopdown Farm Ward
Councillor L Jones (Vice Chair) – Laverstock & Milford Ward
Councillor K Lynn – Ford, Old Sarum & Longhedge Ward
Councillor I McDonald – Laverstock & Milford Ward
Councillor L Rigiani – Ford, Old Sarum & Longhedge Ward
Councillor P Schneider – Ford, Old Sarum & Longhedge
Councillor E Taylor – Ford, Old Sarum & Longhedge
Councillor C Vanstone – Ford, Old Sarum & Longhedge
Councillor L Waller – Bishopdown Farm
Councillor E Williams – Bishopdown Farm



**Meeting of the Parish Council to be held on
Monday 17 March 2025 at 7.00pm
Old Sarum & Longhedge Community Centre, SP4 6GH**

Join the meeting online by Zoom at this [link](https://us02web.zoom.us/j/87941500935?pwd=cWpSNUpGOS9TandoNzRqRzNOdy9HQT09).

<https://us02web.zoom.us/j/87941500935?pwd=cWpSNUpGOS9TandoNzRqRzNOdy9HQT09>

Meeting ID 879 4150 0935. Phone in only 0203 481 5240. Password 1894.

For further information please contact the Parish Clerk at parish-clerk@laverstockford-pc.gov.uk.

AGENDA

PC25.033 Apologies for absence

To receive, and consider for acceptance, apologies for absence. (*LGA1972 s85*)

P C25.034 Declarations of interest

To declare any interests relating to the business of the meeting and receive any dispensation requests from the Clerk. (*Localism Act 2011 s29-34*)

PC25.035 Public participation time

An opportunity for members of the public to raise issues of concern or interest, ask a question or make a statement or present a petition or be part of a deputation. Public participation time will be conducted in accordance with the Council's 'Policy for Public Participation Time' which is limited to 15 minutes, with no individual speaker exceeding a maximum of three minutes each. (*LGA1972 s100*)

PC25.036 Confirmation of minutes of previous meeting held on 17 February 2025

To confirm, as a correct record, the minutes of the previous meeting of the Committee. (*LGA1972 sch12*)

PC25.037 Matters arising from the previous meeting held on 17 February 2025.

To consider any matters arising from the previous minutes of the Committee.

PC25.038 Planning

To consider the following planning applications received:

- **PL/2025/01889** Manor Farm, Green Lane, Ford SP4 6DE

- **Planning Log**

Wiltshire Council is the local Planning Authority and consults Laverstock & Ford Parish Council on planning applications received for the parish.

PC25.039 Minutes of Standing Committees

To receive the recommendation of draft minutes of the Finance & General Purposes Committee held on Tuesday 4 March 2025.

PC25.040 Record of Working Groups

To receive the record of notes and actions from:

- PC25.039a- Communications & Community Engagement Working Group held on 05 February 2025.
- PC25.039b - Operations Working Group held on 20 February 2025.

PC 25.041 Highways

To consider LHFIG application for street signs at Vanessa Avenue.
To consider progress on LHFIG issue 13-20-16 - St Thomas' Bridge Pedestrian Crossing
To consider Church Road TRO feedback

PC25.042 Asset write-off

To approve write-off of Gamenetic equipment at Old Sarum Play Park.

PC25.043 Laverstock & Ford Communities Neighbourhood Development Plan Review

To receive NDP Review and Monitoring Report from Master Land and Planning and annotations from Steering Group.

PC25.044 Woodstock Therapeutic Centre lease

To approve the lease between River Bourne Community Farm and Woodstock Therapeutic Centre.

PC25.045 Conclusion of External Audit

PC25.046 Finance

PC25.046(1) Amendment of Financial Regulations FR7.1 & 9.1

Approval for use of Debit Card and authorised signatory for Deputy Clerk

PC25.046(2) Review and Approval of Direct Debits FR7.9

Hive Communications and Sandra Silk Bookkeeping & Business Services Ltd

PC25.046(3) Approval of Direct Debit with BT Business for office broadband

PC25.047 Finance

To receive report from Responsible Financial Officer (RFO).

To adopt monthly accounts for February 2025

To authorise payments

To review Reserves and Treasury deposit report

PC25.048 Clerk's Report - verbal

To note report from Deputy Parish Clerk

PC25.049 Exempt Business/Matters in Confidence

To receive confidential report regarding River Bourne Community Farm

To approve appointment of Community Venues Officer

Date of next meeting:

To note the date of the next meeting, which is scheduled for Monday 14 April 2025 at 7.00 pm, and held at Hampton Park Pavilion, Ash Crescent, Bishopdown, SP1 3GY.