

Report: PC25.010
Laverstock & Ford Parish Council
Subject: Community Emergency Volunteers
Author: Joe Elder, Operations Officer
Date: 9th December 2024

1. Report Summary

A report to councillors regarding the procurement of items of Personal Protective Equipment (PPE) for issue to Community Emergency Volunteers in response to a call out to an adverse weather or emergency incident.

2. Background

The Civil Contingencies Act 2004 places a duty on a local authority that it is prepared, as far as reasonably practical, to continue to provide functions/services in the event of a disruption by whatever cause. Whilst this is not a statutory duty for a Parish Council, it is good practice to recognise the importance of producing and maintaining a cohesive response to incidents occurring within the parish boundary.

Laverstock & Ford successfully bid for grant funding from the SSEN Communities Grant 2024. The award of this grant will enable the parish council to purchase a radio base station and ten hand held radios, a 7kw generator, Boxwall Flood barriers and a 10 x 8 storage container.

In addition to these items of kit it will be necessary to identify and purchase individual items of PPE. A review of the requirements for PPE was conducted by the Operations Officer and the CEV Co-ordinator and the items listed at annex to this report were identified as a minimum requirement. Personal items of clothing, footwear gloves and hats etc. will remain the responsibility of volunteers and will not be funded by the parish council or from the SSEN grant allocation.

The estimated cost of the PPE items is approximately £660. With the exception of the consumable items such as gloves, pencils and notebooks all other items will, with proper maintenance, be available for many years.

3. Summary

The purchase of PPE is an integral requirement for the safe deployment of volunteers, the cost of those items represents good value for money and a positive indication of the parish council support to our volunteers.

4. Conclusion

Failure to provide PPE to volunteers will ultimately result in the demise of the CEV. Given that the parish council has a small number of staff and councillors spread over different wards, it is likely that there would be insufficient numbers to respond to an incident.

5. Recommendations

It is recommended that the Parish Council resolves to agree to fund the purchase of PPE equipment as per the itemised list at annex to this report.

CEV PERSONAL EQUIPMENT

20241206, Version 0.1

Background

1. The Laverstock and Ford Community Emergency Volunteers assist the community in becoming more resilient, and can complement the work of local emergency responders. The group will champion the emergency preparedness efforts in the community and will be involved in every stage of an emergency.

Aim

2. This document outlines the personal equipment required for both FOC and IOC, highlighting costs where known.

Detailed Costs for CEV Immediate Response Kits

(Costs from Amazon as at 24 June 2024. Does not include postage. All should be trialled before purchasing in bulk.)



Trespass Albus Backpack, 30 litres

£19.99.



LE Head Torch, [2 Pack] Super Bright LED Headlamp with 6 Lighting Modes, Waterproof, Battery Powered LED Lightweight Headlight

£10.00 for 2.



Energizer AAA Batteries, Alkaline Power, 1.5V, Triple A Battery Pack, 32 Pack

£12.99



Black Nitrile Disposable Gloves - Extra Strong, Latex-Free, Powder-Free, Professional-Grade Protection, Black Disposable Gloves

£8.00 for 100 (Need 4 boxes to cater for all sizes)



Lewis-Plast Small Premium BS8599-1 Compliant (Low Risk High Risk) First Aid Kit (We should take advice on this. We need kit suitable for dealing swiftly with life saving capability while awaiting emergency services.)

£13.84



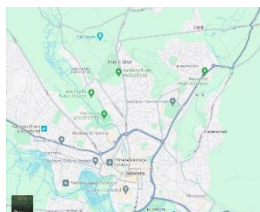
Glow Fever Glow Sticks Bulk, Emergency Safety Military 6" Lightsticks

£1 each, 3 per person = £30



Vancle Emergency Beacons

£28.99 for 4, 1 per person = £7.50



Laminated maps. Not yet costed but Likely to be relatively little.



Tabbards, £8.15 each

ID cards, note books and pens etc provided by Parish.

Approximate cost for 10 sets of equipment = £660