

Report 23.038 - Finance

This is an abbreviated Finance Report for the end of February 2023. All payments for approval of Council are shown in **Bold Print** and are highlighted in yellow. Personal information has been redacted.

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1	SUMMARY PAGE
2	EXPENDITURE for FEBRUARY 2023 (and year to date). • Total February expenditure £20,933.55. • Salaries and employment cost in February £8,619.30.
3	INCOME and BANK RECONCILIATION for FEBRUARY 2023 (and year to date). • Total February cash income £1,007.83. • Interest and dividend receipts in February £3,601.87. • Total Bank and Treasury balance £1,529,620.
4	A list of BACS payments in February 2023. A total of £20,119.30. Approved by Council on 20 th February.
5	Debit Card purchases & Direct Debits in February 2023. Total £814.25 for approval by Council on 20th Mar 2023 .
6	BACS Payments in March 2023. Total £85,487.07 for approval on 20th March 2023 . There are two exceptional payments. • £26,894.12 to Salisbury City Council. This is the Cemetery contribution from Longhedge. • £34,491.10 to eibe play Ltd. This is for play equipment delivered on site to St Luke's play area.
7 & 8	Treasury Deposit Report. Funds are held in a 32-Day Notice Account, a 32-Day Term Account and the CCLA Public Sector Deposit Fund. The 32-Day Notice Account earned interest of £596.01 which remains on deposit. The CCLA PSDF had a dividend of £3,005.86 which was reinvested. The 32-Day Term Account of £50k will mature on 20 Mar 23 with interest of £76.85. Total funds on deposit on 28 th February 2023 were £1,483,665.29.
9	A Reserves Summary report for 28 th February 2023. Total Earmarked & Restricted Reserves £1,410,350.80.

Laverstock & Ford Parish Council Financial Statements											
EXPENDITURE	EXP B/F	VAT	Jan	VAT	Feb	VAT	March	VAT	Total VAT	Total EXP	Budget
ADMINISTRATION										inc VAT	exc VAT
Salaries Gross inc NI	83495.48	0.00	9281.57		8619.30				0.00	101396.35	110000
Mileage	1352.36	0.00	78.75		98.10				0.00	1529.21	2000
Office Sundries/Expenses	3379.36	297.52	421.67	55.23	488.20	51.29			404.04	4289.23	3000
Equipment	2120.65	353.44							353.44	2120.65	2480
Professional Fees	4639.80	773.30	51.00	8.50	951.00	8.50			790.30	5641.80	3900
Subscriptions	1948.80	244.63							244.63	1948.80	1650
Insurance	3844.57	0.00	85.03		419.32				0.00	4348.92	1500
Grants	1154.00	0.00							0.00	1154.00	5690
Newsletter	5690.00	0.00	1319.00						0.00	7009.00	10000
Neighbourhood Plan	0.00	0.00							0.00	0.00	1000
Training	1417.20	236.20							236.20	1417.20	1500
Councillor Expenses	0.00	0.00							0.00	0.00	500
Business Support	5016.57	835.76	1788.48	298.08	179.28	29.88			1163.72	6984.33	2500
Business Development	336.00	56.00							56.00	336.00	5000
Total Administration	114394.79	2796.85	13025.50	361.81	10755.20	89.67	0.00	0.00	3248.33	138175.49	150720.00
ENVIRONMENT											
Bins & Litter	8544.71	1424.09	949.42	158.24	1563.75	260.63			1842.96	11057.88	10500
Grass Cutting/POS Maint.	24101.53	4016.92	2391.60	398.60	3225.60	537.60			4953.12	29718.73	28740
Trees	942.00	157.00			5389.00	242.00			399.00	6331.00	7500
Bus Shelters	1305.01	217.50							217.50	1305.01	600
Play Parks-Maint. & Insp.	12099.31	1939.38	798.00	133.00					2072.38	12897.31	11000
Highways & SIDs	2791.97	403.73							403.73	2791.97	3500
Salisbury City Cemetery	4321.50	0.00							0.00	4321.50	4100
Asset Replacement	0.00	0.00							0.00	0.00	0
Community Farm Support	10000.00	0.00							0.00	10000.00	10000
Misc.	12131.77	1926.82	27648.00	4608.00					6534.82	39779.77	0.00
Total Environment	76237.80	10085.44	31787.02	5297.84	10178.35	1040.23	0.00	0.00	16423.51	118203.17	75940.00
S106 & CIL	11817.28	1669.55	2226.84	371.14					2040.69	14044.12	
Investment	980944.00	0.00							0.00	980944.00	
TOTAL EXPENDITURE	1183393.87	14551.84	47039.36	6030.79	20933.55	1129.90	0.00	0.00	21712.53	1251366.78	226660.00

Laverstock & Ford Parish Council Financial Statements											
INCOME	INC B/F	VAT	Jan	VAT	Feb	VAT	Mar	VAT	Total VAT	Total INC	Budget
Precept	261629.00	0.00								261629.00	261629
Lease and Site Rental	4339.98	0.00	35.00							4374.98	5790
Newsletter Advertising	3981.25	0.00	375.00		375.00					4731.25	5000
CIL	21134.32	0.00								21134.32	0
S106	152619.74	0.00								152619.74	0
Interest	1241.94	0.00	631.10		632.83					2505.87	500
Miscellaneous inc Grants	25364.61	0.00								25364.61	0
VAT Refund	3985.73	0.00								3985.73	0
TOTAL INCOME	470310.84	0.00	1041.10	0.00	1007.83	0.00	0.00	0.00	0.00	476345.50	272919.00
RECONCILIATION											
FROM FINANCIAL STATEMENTS				FROM BANK STATEMENTS				PARISH NEWSLETTER SUMMARY			
				Trustee		45954.71				Net Precept	5000.00
Year End Bank Reconciliation		1310786.06		Instant	CLOSED					Expenses	7009.00
Total Income 2022/23		476345.50								Income	4731.25
Total Expenditure 2022/23		1251366.78		32-Day Term		50000.00				B/F 2018-19	-484.00
CCLA Investment		980944.00		32-Day Notice		439810.07				Balance	2238.25
CCLA Dividend		12911.22		CCLA PSDF		993855.22					
Total		1529620.00									
				Unpresented Chqs		0.00					
				Total		1529620.00					

BACS PAYMENTS				Month	FEBRUARY 2023						
Date	No:	Payee	Particulars	POS	Office	Grants	Misc	Newslett.	NPSG	VAT	Total
Total Payments Brought Forward				97316.31	1094369.29	11154.00	2.00	7009.00	0.00	20582.63	1230433.23
20-Feb-23	230201		Salary & Expenses		2121.01						2121.01
20-Feb-23	230202		Salary & Expenses		1361.49						1361.49
20-Feb-23	230203		SMP		686.77						686.77
20-Feb-23	230204		Salary & Expenses		1589.11						1589.11
20-Feb-23	230205		Salary & Expenses		1208.48						1208.48
20-Feb-23	230206	HMRC	PAYE & NI		1528.05						1528.05
20-Feb-23	230207	Hurdcott Landscapes	Contract & Varns	2688.00						537.60	3225.60
20-Feb-23	230208	Idverde Ltd	Contract	791.18						158.24	949.42
20-Feb-23	230209	Astill Tree Care Ltd	Tree Surveys	3937.00							3937.00
20-Feb-23	230210	Glasdon UK Ltd	Jubilee Litter Bin	511.94						102.39	614.33
20-Feb-23	230211	Bawden Contracting	Tree work B'down	1210.00						242.00	1452.00
20-Feb-23	230212	Community 1st Trd	Insurance HP Pav.		419.32						419.32
20-Feb-23	230213	Parkinson Part'ship	Advice Fee		900.00						900.00
20-Feb-23	230214	R Bourne Com Farm	Qtrly Electricity		126.72						126.72
											0.00
											0.00
											0.00
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											0.00
											0.00
											0.00
TOTAL BACS PAYMENTS FEB 2023			20119.30								0.00
Total Payments Carried Forward				106454.43	1104310.24	11154.00	2.00	7009.00	0.00	21622.86	1250552.53

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DEBIT CARD & DIRECT DEBIT PAYMENTS				Month	FEBRUARY 2023						
Date		Payee	Particulars	POS	Office	Grants	Misc	Newslett.	NPSG	VAT	Total
Total Payments Brought Forward				106454.43	1104310.24	11154.00	2.00	7009.00	0.00	21622.86	1250552.53
6-Feb-23	CD	Café @ The Farm	Hosting Parkinson		7.50						7.50
9-Feb-23	DD	Hive Communications	Monthly Support		149.40					29.88	179.28
14-Feb-23	DD	Sandra Silk	Payroll		42.50					8.50	51.00
15-Feb-23	CD	Viking	Stationery		147.75					29.55	177.30
17-Feb-23	CD	Wicksteed Leisure	Play Area parts		14.18					2.84	17.02
21-Feb-23	DD	NEST	Pensions		268.73						268.73
28-Feb-23	CD	Viking	Stationery		94.52					18.90	113.42
											0.00
											0.00
											0.00
											0.00
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											0.00
											0.00
TOTAL DEBIT CARD & DD FEB 2023			814.25								
Total Payments Carried Forward				106454.43	1105034.82	11154.00	2.00	7009.00	0.00	21712.53	1251366.78

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BACS PAYMENTS			Month	MARCH 2023							
Date	No:	Payee	Particulars	POS	Office	Grants	Misc	Newslett.	NPSG	VAT	Total
Total Payments Brought Forward				106454.43	1105034.82	11154.00	2.00	7009.00	0.00	21712.53	1251366.78
21-Mar-23	230301		Salary & Expenses		2344.08						2344.08
21-Mar-23	230302		Salary & Expenses		1520.49						1520.49
21-Mar-23	230303		SMP		805.76						805.76
21-Mar-23	230304		Salary		1579.37						1579.37
21-Mar-23	230305		Salary & Expenses		1302.60						1302.60
21-Mar-23	230306	HMRC	PAYE & NI		1685.18						1685.18
21-Mar-23	230307	Hurdcott Landscapes	Contract & Varns	4033.00						806.60	4839.60
21-Mar-23	230308	Idverde Ltd	Contract	791.18						158.24	949.42
21-Mar-23	230309	Astill Treecare Ltd	Meeting Clerk/Ops	232.40							232.40
21-Mar-23	230310	Ockenden Tree Serv	Tree Work B'down	2295.00						459.00	2754.00
21-Mar-23	230311	JAM Print	Printing 198x4600					1172.00			1172.00
21-Mar-23	230312	Wilsons Solicitors	WC T'fers & RBCF		1761.00					319.20	2080.20
21-Mar-23	230313	Geosphere Ltd	Digital Mapping Sub		243.00					48.60	291.60
21-Mar-23	230314	SLCC Enterprises	ILCA Fee (JB)		120.00					24.00	144.00
21-Mar-23	230315	Salisbury City Co	LH S106 Cemetery	26894.12							26894.12
21-Mar-23	230316	PCC St Marks St Andrews	Lav Village Hall Rent		15.00						15.00
21-Mar-23	230317	OS Community Cntr	Hall Hire & Grant		40.25	1300.00					1340.25
21-Mar-23	230318	Hampton Park Pav	Section 137 Grant			1000.00					1000.00
21-Mar-23	230319	CIlr	Expenses		45.90						45.90
22-Mar-23	230320	eibe play Ltd	St Lukes - Materials	28742.58						5748.52	34491.10
All items of play equipment were checked on site on 17th March & a VAT invoice issued. This BACS payment will be scheduled for 22 Mar 2											0.00
											0.00
											0.00
TOTAL BACS PAYMENTS MARCH 2023			85487.07								0.00
Total Payments Carried Forward				169442.71	1116497.45	13454.00	2.00	8181.00	0.00	29276.69	1336853.85

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Treasury Deposit Report 2023-02.xlsx

LAVERSTOCK & FORD PARISH COUNCIL									
TREASURY DEPOSIT REPORT			FEBRUARY 2023						
LLOYDS									
Description	Reference	Value Date	Invested	Withdrawn	Balance	Matures	Rate %	Interest	
32-Day Term		26-Jan-23	£30,000.00	-£30,000.00	£0.00	27-Feb-23	1.40%	£36.82	
32-Day Term		15-Feb-23	£50,000.00		£50,000.00	20-Mar-23	1.70%	£76.85	
			Invested	Withdrawn	Balance	Month's Interest	Total Interest		
32-Day Notice	Invested BF				£1,425,812.88				
		4-Aug-20		-£713,929.47	£711,883.41				
		1-Apr-22		-£700,000.00	£11,883.41				
		15-Jul-22	£250,000.00		£261,883.41				
		30-Sep-22	£100,000.00		£361,883.41				
		2-Dec-22	£150,000.00		£511,883.41				
		26-Jan-23		-£30,000.00	£481,883.41				
		15-Feb-23		-£50,000.00	£431,883.41				
Previous Statement		31-Jan-23			£489,214.06	£631.10	£7,330.65		
Current Statement		28-Feb-23		-£50,000.00	£439,810.07	£596.01	£7,926.66		

Treasury Deposit Report 2023-02.xlsx

CCLA - PUBLIC SECTOR DEPOSIT FUND									
		Statement Date	Invested	Withdrawn	Balance	Month Dividend	Total Dividend		
		7-Jul-22	£980,944.00		£980,944.00				
		31-Aug-22			£981,666.07	£722.07	£722.07		
		30-Sep-22			£983,013.27	£1,347.20	£2,069.27		
		31-Oct-22			£984,426.15	£1,412.88	£3,482.15		
		30-Nov-22			£986,121.64	£1,695.49	£5,177.64		
		31-Dec-22			£988,297.04	£2,175.40	£7,353.04		
		31-Jan-23			£990,849.36	£2,552.32	£9,905.36		
		28-Feb-23			£993,855.22	£3,005.86	£12,911.22		
TOTAL FUNDS ON DEPOSIT					£1,483,665.29				

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FINANCIAL RESERVES STATEMENT - FEBRUARY 2023					Allocated or	
					Write dow	Balance
Source	Amount	Date		Spend	28-Feb-23	28-Feb-23
EARMARKED RESERVES						
S137 Grant Funds	5690.00	1-Apr-22		1154.00		4536.00
Community Farm Support	10000.00	23-Sep-22		10000.00		0.00
Asset Replacement (FY 22/23)	204920.24	23-Sep-22		0.00		204920.24
Wiltshire Council Play Areas	132511.30	1-Jul-21		50673.69		81837.61
CIL (Since April 2018)	98130.56	8-Nov-22		19642.26		78488.30
Wessex Water Compensation	1400.00	18-Jan-19				1400.00
Abri/Selwood Grants	12500.00	21-Feb-22		12122.86		377.14
Wiltshire Council Skatepark Art	1086.20	1-Apr-22		1086.20		0.00
Abri/Selwood Outdoor Gym	23052.00	5-Apr-22		23040.00		12.00
	Amount	Date	20th	Spend		
RESTRICTED RESERVES						
LAV Duck Lane Maintenance	88500.00	28-May-12	4425.00	17508.28	47200.00	23791.72
LAV Duck Lane Index (Maint.)	22125.00	11-May-15	1106.25	140.00	8573.44	13411.56
OS AOS Maintenance	25285.53	23-Jun-16	1264.28		8428.51	16857.02
OS AOS Extra Funds	2000.00	23-Jun-16		1804.62		195.38
OS AOS LEAP Maintenance	30852.09	23-Jun-16	1542.60	1141.00	10284.00	19427.09
OS Area 9A/9B YAOR	44817.76	25-Jan-18		30149.96		14667.80
OS Local Centre YAOR	19429.56	27-Jun-19				19429.56
OS MOD Maintenance	33805.61	27-Sep-16	1690.28	1469.00	8733.12	23603.49
OS MOD NEAP Maintenance	77769.80	22-Nov-16	3888.49	9289.23	21386.70	47093.88
OS MOD Sport Wall Maint.	14085.77	22-Nov-16	704.29		3873.59	10212.18
OS SWALE & 9A9B Maintenance	118323.30	2-Aug-18	5916.17	749.83	27115.76	90457.71
OS SWALE LAP Maintenance	15089.57	2-Aug-18	754.48		2514.93	12574.64
OS SWALE Extra Funds	3000.00	31-Aug-18		3000.00		0.00
LH Area K Robinson Grove M	38918.30	9-Jul-18	1945.92		8918.78	29999.52
LH Area G Hannah Way M	17655.52	16-Aug-19	882.78		3089.72	14565.80
LH Area D Middleton Green M	22259.10	18-Feb-22	1112.96		1112.96	21146.15
LH Area J Mannock Field M	27187.75	18-Feb-22	1359.39	1064.19	1359.39	24764.17
LH Area M Palmer Green M	11133.25	18-Feb-22	556.66		556.66	10576.59
LH Play Area Improvement	74363.68	02-Dec-22				74363.68
LH Area A COS	396520.14	16-Aug-19				396520.14
LH Cemetery Contribution	26894.12	2-Dec-22				26894.12
BD CP Main. Play Space Cont.	126770.5	20-Mar-19	6338.52	5079.24	24825.89	96865.35
BD (HP1) Play Area Maint.	11900.00	2-Dec-22				11900.00
BD (HP1) Play Area Contribution	39461.94	2-Dec-22				39461.94
TOTAL EARMARKED and RESTRICTED RESERVES					£	1,410,350.80