

BACKGROUND

In November 2022, following a tender process, the council resolved to appoint Eibeplay Ltd to renew the play areas at St Lukes Close and St Peters Road, Bishopdown Farm at a total cost of £110,904.79.

SUMMARY

The tender document included the following statement regarding payment terms:-

The proposed Payment Schedule is subject to confirmation in the Contract:

First Payment 5% upon satisfactory completion of user consultation exercise and submission of final design to the satisfaction of the Panel.

Second Payment of 85% upon satisfactory completion and receipt of Independent Safety Inspection Report.

10% subject to satisfactory snagging report 6 months after completion.

Eibe Play proposed the following payment terms:-

The charge for the equipment for the project will need to be paid a minimum of 3 weeks before the delivery of the equipment to site. The remaining amounts minus the 10% retention will be invoiced on completion of each area of the project.

After some discussions, the following payment terms are now proposed:-

The charge for the equipment is paid when the goods have been delivered to site and confirmed as such by a Parish Council member of staff, and a fully itemised VAT invoice for such items is received. The remaining amounts, minus the 10% retention, will be invoiced and paid on completion of each area.

The equipment will become the property of the Parish Council on payment of the itemised invoice. The security of the equipment remains the liability of EibePlay until such time as the area is inspected and handed over to the Parish Council.

It is requested that councillors approve the payment of the amounts below, being the equipment costs for each area. The payments will not be released until the staff team have inspected and confirmed that the equipment is on site.

At the Parish Council meeting in January, councillors discussed the additional cost of £6,500.00 to fully turf both areas, rather than the topsoil and seed which had been proposed. Councillors supported the additional costs in order to ensure both areas could be reopened as quickly as possible.

RECOMMENDATION

That the Council resolves:

To approve the additional costs of £6500.00 to EibePlay Ltd for the provision of grass turf at St Peters Road and St Lukes Close play areas.

To approve the payment of £25904.68 to EibePlay Ltd for play area equipment for St Peters Road play area.

To approve the payment of £36542.38 to EibePlay Ltd for play area equipment for St Lukes Close play area.