

REPORT 23.036

New Parish Council website www.laverstockford-pc.gov.uk

CURRENT STATE

The website is in a good, simple to navigate and accessible state for visitors to view information on the parish, minutes, meetings and agendas, policies, local places of interest, local groups and community spaces

PHASE 1. OUTSTANDING ITEMS

Images: A resident will be taking drone photos for use, once the weather is good enough to do so . I will be setting up a photo studio in the parish office prior to Mondays meeting should anyone be available to have a headshot taken

Utilise the parish online mapping system more to show residents parish assets of interest

Councillor info: I need a brief summary of each Councillors background, and any areas of responsibility (sub committees)

Area Info: to be updated with links

History of the Parish Council

SITE MAP

Information is broken into three main categories Homepage, Services & Transparency.

Homepage content:

Introduction

News

Quick Links to upcoming council meetings. Policies and Finances, Village Hall Bookings, Neighbourhood Plan

Councillor & Staff information

Area Information

Services links to:

Our Services:

Community Spaces

Local Groups

Local Authorities

Local Interest

Transparency links to:

Financial Accounts

General Policies

Data Policies

Statutory Documents

ISSUES

The website has seen a 'soft launch' whilst some of the information which needs updating such as Local Trails Information, the Parish Plan and the inclusion of the Parish Action Plan are finalised and overhauled. This is normal with new websites and allows for any potential navigation issues, and broken links to be found and fixed.

Having launched the website via the March Newsletter the CCEO has had some feedback on the ease of navigation and one report of a missing link.

The paring down of information on the new website allows for better interrogation of what needs to be on there and where, in order to keep it Parish Council focused and relevant.

The new website implementation has thrown up some issues with outdated/confusing information such as the Parish Plan (which people applying for a grant are required to reference). The aim is to include the application form (once the reference requirement to the Parish Plan is made clearer and simpler) not just as a pdf but as a form via Office 365 (once Hive complete the installation of the CCEO's new laptop) this could mean each application is given a unique reference number and filed direct to 365 making for easier administration

PHASE 2.

Check , re-check, accessibility

Add in more people-friendly elements to inform residents:- event & meetings calendar

Add in accessibility friendly design elements

Newsletter Page

Get a residents test panel to feedback on accessibility, design and content

Community page - Items of interest from members of the community

Ends